



**Town of Fountain Hills
Strategic Planning Project**



**Technical Advisory Committee
Proposed Agenda – February 1, 2005**

1. Review project status.
2. Status of communications company procurement.
3. Review & evaluate the Jan. 29 Kick-Off event.
4. Clarification of roles:
 - a. TAC members,
 - b. Project Manager,
 - c. Facilitator,
 - d. Town Staff,
 - e. Town Council.
5. Review and Approval of draft Action Plan document
6. Interviews:
 - a. List size;
 - b. Names;
 - c. Assignment of TAC members to conduct interviews;
 - d. Analysis:
 - i) How will information from interviews get to Project Manager?
 - ii) What format will interview information be in?
 - iii) Will TAC members analyze common themes, or will you give Project Manager raw data to draw out common themes?
7. Next TAC meeting: Tuesday, February 8, 10:00 a.m. to 12:00 noon.