

**PWC Strategic Plan Implementation Project
Status Report as of April 28, 2006**



Meetings scheduled for Friday, May 19, 8:30 a.m. to 12:00 noon, with the following committed participants: Tim Valencia, Pam Smith, Jill Buschbacher, Lisa Wilham, Diana May. Purpose of these meetings is to make progress in achieving key objectives. Status of other projects, as reported by responding Implementation Team members, is as follows:

Task/ Current and Next Subtask	Due Date	Assigned to	Status Code (C, O, I or N)	Comments
Vision/Mission Team finalize recommended (a) Mission Statement and (b) Vision Statement.	04/30/06	D. May T. Valencia R. Jordan		
1. Define standards for the Youth Learning System.				
a. Publish a report cross-walking Common Measures with Workplace Skills Standards to ensure “fit” with Common Measures and to avoid redundancy.	05/01/06	T. Valencia		
b. Create measurement processes to ensure standards are being followed.	05/01/06	T. Valencia		
c. YIC adopt standards for Youth Learning Sys.	5/23/06	L. Moskowitz		
2. Strengthen Phoenix’s network of youth services providers by adopting a best-practices standard (such as PEPNet).		P. Smith		
a. Publish a report cross-walking Common Measures, Workplace Skills Standards, and PEPNet Quality Standards for youth programs. City of Phoenix will need to adapt these before WIB and YIC adopt them.	05/31/06	P. Smith		
b. Explore linking with NYEC for technical assistance.	04/30/06	P. Smith		
c. YIC adopt standards.	Sept. mtg.	L. Moskowitz		

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3. Increase the capacity of One-Stop Career Centers to serve the career development and workforce preparation needs of youth.		S. Flowers T. Valencia A. Bratcher E. Dow Providers to both adults and youth.	O	
a. Evaluate current one-stop centers in terms of their infrastructure capacity to serve youth in a “youth friendly” way, with recommendations to create a youth friendly environment.	6-30-06	PWC One-Stop Management Team work group	O	On-target for completion ahead of time by 09/30/06.
4. Build a network of youth services that coordinates resources for summer jobs, foster care, reintegration of juvenile offenders and dropouts. Establish operational connections with providers and programs that use other funding streams.		P. Smith L. Wilham		
a. Develop a resource map for a target client group: juvenile offenders.	5/06	P. Smith L. Wilham		
b. From resource map, meet with all identified resources and create a catalog of resources and services available to the target client group.	7/06	P. Smith L. Wilham		

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5. Develop the capacity for youth caseworker training to serve the needs of different youth providers across programs.		D. Torres B.J. Skillman		
a. Assess training needs across the system quarterly. Identify number needing training in: technical & systems use; effective case management skills, and case management best practices.	Quarterly	B.J. Skillman Training working group	C	
b. Catalog training that is currently available in provider organizations.		B.J. Skillman	I	Meeting scheduled for May 12 with key individuals to address training needs.
c. Develop training curricula in each of three areas.				
i) <i>Basic</i> : How to interact with Phoenix Workforce Connection, VOS and the WIA systems and their requirements.	07/06	B.J. Skillman Training working group	O	
ii) <i>Intermediate</i> : How to become a more effective case manager for youth clients. (Use of career pathway maps, ISS's, etc.)	10/06	B.J. Skillman Training working group	O	
iii) <i>Advanced</i> : How to benchmark and share best practices across providers.	12/06	B.J. Skillman Training working group	O	

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6. Define and map workforce and career pathways to guide youth access to the labor market. Ensure that youth can access pathways system-wide.	9/06	P. Smith L. Wilham	O	
a. Select pilot industry based on high-demand careers in the Greater Phoenix area.	4/06	P. Smith L. Wilham	C	
b. Meet with employers of high demand careers to cross-walk with employer qualifications.	5/06	P. Smith L. Wilham	O	
i) "Reality check" <i>Career Voyages</i> pathways with high demand career employers in Phoenix area.				
c. Demonstrate use of <i>Career Voyages</i> tool to providers, showing them how to access information from <i>Career Voyages</i> . Focus on Health Care as demonstration industry.	05/23/06	P. Smith L. Wilham	O	

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7. Lead an effort to collect and publish data on the condition of youth in Phoenix, including key indicators or education and employment outcomes.	10/06 (leading into ongoing process)	D. May		
a. Implement many methodologies to assess status of City of Phoenix youth relative to common outcome measures, and demographic characteristics, including, but not limited to:	7/06	D. May; T. Valencia		
i) Survey a scientific random sample of the target population (youths 14-18).		D. May; T. Valencia		
ii) Use schools' educational data for drop out statistics.	5/06	D. May; T. Valencia		
iii) Canvass criminal justice system for youth offender data.	5/06	D. May, T. Valencia		
iv) Obtain vital statistics data for births & parents.	5/06	D. May; T. Valencia		
b. Compare Phoenix demographic data with current program population; identify gaps and opportunities for improvement.	12/06	D. May		
8. Engage the education sector in ensuring comprehensive learning and workforce options, especially for youth who are pushed out or drop out of the public systems.		L. Moskowitz		
a. Convene a focus group of high school educators, vocational/technical educators, health & mental health practitioners; youth program providers; employers; and chambers of commerce to evaluate comprehensive learning and work force options for target youth.	08/31/06	L Moskowitz T. Valencia		

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9. Work at the state level to seek resolution of the data management issues.			I	Next WATF meeting May 10; members will receive training on how to complete performance reports at this meeting.
a. Convene regular monthly or quarterly meetings with state administrators of VOS to improve information system function.	Until task is complete	P. Rucker		
b. Include a youth advocate in regular VOS system meetings to adapt the system to the uniqueness of youth programs.	Until task is complete	T. Valencia		
c. Report status updates of these sessions at provider and board meetings.	Monthly	T. Valencia		
10. Begin formal efforts to organize youth employers to provide input into the youth system, and to serve as operational partners. Integrate Phoenix summer jobs program with WIA Title I youth program.				
a. Fill vacant employer positions with high demand employers on both:				
i) Youth Initiatives Committee		L. Moskowitz		
ii) Workforce Investment Board	12/31/06	L. Moskowitz		
b. Appoint youth advocates to the Regional Business Services team.	05/31/06	J. Buschbacher	O	Youth providers will recommend alternating representatives and attend next meeting.

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c. Create a network that will formalize operational connections between employers in high-demand industries and provider agencies.	06/30/07	J. Buschbacher; provider agency business out- reach (job developers)	O	Serving on Cluster Work Team creating a model to best serve high-demand industry needs. Youth Coordinator is a member of the team and included in the work plan.

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